

# IDAVILLE CHURCH

## **POSITION**

Assistant Pastor

## **OBJECTIVE**

This fulltime salaried position requires an individual with a confessed personal relationship with Jesus Christ as Savior and Lord who can support and exemplify the Christian vision of Idaville UB Church and provide leadership for a growing population of youth (grades 7-12) and young adults in our community. This individual will be responsible to plan, oversee, and coordinate all activities of the youth and young adults in the church. Also included is the responsibility to lead the church attendees into a worship environment that supports and exemplifies the Christian vision of the church.

## **QUALIFICATIONS AND POSITION REQUIREMENTS**

- Must have a calling of the Lord to this position, and have peace with God concerning this call. If married, the individual's spouse must also feel a calling of the Lord and peace with God about serving at Idaville UB Church.
- One who possesses a bachelor's degree with some studies in youth or family ministries and music or equivalent work experience is preferred.
- One who exhibits a personal and growing relationship with God, a teachable spirit, and a healthy family life.
- Must have a working knowledge of the Bible.
- Willing to obtain membership in Idaville UB Church within 6-9 months and complete the United Brethren Church History course if background is from another denomination.
- Must have superior relational skills with the ability to interact with a diverse group of people.
- Must be able to recruit and develop leaders within the youth, young adult, and music ministries.
- Must have the ability to work in a team oriented environment, which includes delegating to volunteer staff.
- Must have the ability to play lead guitar or piano, direct a worship team and/or musical group, and lead a congregational worship environment.
- This position requires a two-year minimum length of service commitment.

## **ACCOUNTABILITY**

This position is accountable to the Senior Pastor. The individual is required to submit a yearly youth, young adult, and music budget to the Senior Pastor and will be responsible for oversight of those budget items. A monthly report is required to be submitted to the Senior Pastor. Attendance at the weekly staff meeting is required. A yearly job performance review will be conducted. The individual will be committed to the

*Passionately pursuing the Savior!*

youth, young adult, and worship ministries and to supporting the vision set by the Senior Pastor (1 Corinthians 12:27-31).

## **RESPONSIBILITIES AND DUTIES**

### *Youth/Young Adult:*

- Plan and implement a multifaceted approach to discipleship with youth and young adults by involving them in ministry and outreach.
- Develop and maintain outreach, evangelism, and visitation of youth in the area who are seeking spiritual guidance and do not have a church home.
- Provide personal spiritual care of each youth and young adult. This process may be accomplished, in part, through a lay staff person(s).
- Regularly schedule youth and young adult retreats, special events, and other social outings.
- Cooperate with the efforts of other youth ministries in the local area.
- Create an atmosphere of open communication with parents in regard to the development of the students.
- Research and guide the curriculum for the youth and young adults.
- Recruit youth and young adult workers as needed. Provide training for youth and young adult workers as needed.
- Meet monthly with youth and young adult ministry leaders to pray and discuss upcoming events, challenges, solutions, and praise reports.

### *Music:*

- Oversee the entire music ministry of the church.
- Organize, maintain, and update the music library.
- Schedule and direct weekly and special rehearsals.
- Select music and direct special groups and solos.
- Provide training for the worship team members.
- Recruit new members for the music ministry.
- Select and coordinate congregational songs with sermon topics and seasonal themes. Lead and/or coordinate congregational singing.

### *Assistant Pastor:*

- Occasionally provide pulpit supply.
- Participate in church activities and events as needed.
- Periodically present goals to the Senior Pastor as adjustments are identified in the yearly performance review goals.
- Perform any ministry duties as assigned by the Senior Pastor. These duties may go beyond the scope of youth, young adult, and music ministry.